

# Kentucky Soil and Water Cost Share Program Application

## Applicant Information

Application ID:

First Name  Last Name   
Address   
City/State  Zip Code   
Cell Phone  Home Phone   
Application Date  Email   
County Conservation District   
Are you the owner of the land on which the BMP will be installed?

### BMP's Requested

KCP1 Livestock AFO BMP	<input type="checkbox"/>
KCP2 Livestock Pastureland BMP	<input type="checkbox"/>
KCP3 Cropland BMP	<input type="checkbox"/>
KCP4 Forestland BMP	<input type="checkbox"/>
KCP5 Streambank BMP	<input type="checkbox"/>
KCP6 Farmstead BMP	<input type="checkbox"/>
KENV Environmental Grant	<input type="checkbox"/>
Other: _____	

## Location Information

Latitude (N)  Longitude(W)   
Farm Number  Tract Number   
County in which practice will be installed

## Additional Consideration

- The applicant has a current Kentucky Agricultural Water Quality Plan (less than 3 years old) and either a conservation plan or forestry stewardship plan on file.
- The land, where the practice(s) will be located, is within the boundaries of a Kentucky Division of Conservation approved Agricultural District. Agricultural District ID Number:
- The applicant has received state cost share funds within the last 3 years. Year(s) funded

## Ineligible Applicants (Completed by Conservation District Personnel)

- The applicant has a previously funded Kentucky Soil and Water State Cost Share practice that is not currently being maintained according to the operation and maintenance agreement, the useful life of the practice has not expired, and no cost share funds were refunded.
- The applicant was previously approved for state cost share funding and practices were not completed within the 2-year implementation period and resulted in cancellation of practice within the last 5 years. *This was the result of negligence or delays by the applicant.*
- The applicant is requesting to solve a resource problem(s) that was created by the changing the land use to a more intensive farming system in the last 5 years that has resulted in the creation of natural resource problem(s). (Example: Converting forestland or pastureland to cropland)
- Practices requested by the applicant will not solve the existing natural resource problem(s), cannot be installed according to technical design standards, or are beyond the engineering approval limits of the technical agency.
- The practice(s) being requested have been approved for funding under another cost share program.
- The Conservation District does not recommend this application for submittal because it does not meet program criteria.
- The applicant does not have a current Kentucky Agricultural Water Quality Plan (less than 3 years old).

# Kentucky Soil and Water Cost Share Program Application

Application ID:

## Applicant Agreement

I request cost share assistance under this program to install BMP's to help solve natural resource problems. The practice(s) needed to conserve soil and water resources on the farm identified above could not be performed to the extent requested without cost share assistance. I understand that in order to receive state cost share funds, the practices must be installed to approved design standards and specifications and may need to be certified by an NRCS engineer. If cost-sharing is approved for the practice(s) requested, I agree to refund all or part of the cost share assistance paid to me, as determined by the local conservation district, if before the expiration of the specified practice life span I (a) destroy the approved practice, (b) cease to use the practice for its intended purpose or (c) voluntarily relinquish control of title to the land on which the approved practice has been established and the new owner and/or operator of the land does not agree in writing to properly maintain the practice for the remainder of its life span. I also authorize conservation district staff to enter the contents of this application into the online Kentucky Eform system on my behalf.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Conservation District Approval or Disapproval (Completed by the Conservation District Board)

We have reviewed this cost share request and make the following recommendations based on the program guidelines of the Kentucky Soil Erosion and Water Quality Cost Share program.

Approve application for cost share submittal and ranking.

Disapprove the application for cost share submittal and ranking due to ineligibility factors as identified above.

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ County Conservation District

# Conservation District Environmental Grant Application

## Addendum Page

The purpose of this practice is to reduce agricultural non-point source pollution of surface or groundwater. This practice exists to be able to address specific, local environmental issues on the ground that do not fit into the other practices listed in this manual. This practice is intended for creativity in solving local, unique environmental issues and to utilize additional best management practices to assist applicants to fulfill their Ag Water Quality Plans.

Enter the HUC in which practice will be located:

Does applicant have water quality monitoring data to demonstrate need for this practice?   
If yes, please attach a summary to this application.

Provide a list of pollutants that may be mitigated by this practice:

Is this application for:

	Yes	No
Dead animal removal	<input type="checkbox"/>	<input type="checkbox"/>
Purchase of tree seedlings	<input type="checkbox"/>	<input type="checkbox"/>
Soil testing	<input type="checkbox"/>	<input type="checkbox"/>
The recycling and pick up of white goods or tires	<input type="checkbox"/>	<input type="checkbox"/>
Cost sharing septic system repairs	<input type="checkbox"/>	<input type="checkbox"/>
Local cost share for practices identified in the Agriculture Water Quality Plan, but not currently included in the state cost share manual	<input type="checkbox"/>	<input type="checkbox"/>
Local cost share practice that is identified by this conservation district as a solution to a problem that is unique to their area	<input type="checkbox"/>	<input type="checkbox"/>
A community educational event	<input type="checkbox"/>	<input type="checkbox"/>

Please provide a detailed description of the proposed activity in the space below. You may add additional pages if necessary. In addition, please attach a proposed budget for the funds requested.

# Instructions for Completing Kentucky State Cost Share Application

## Applicant Information

Enter first and last name of the applicant. If the applicant is a business (LLC, etc.), simply use the last name box on the paper form; there will be a box on the web portal for this information.

Enter the applicant's *mailing* address, contact phone number(s), and email address.

Enter the date that the application is completed by district staff and landowner.

The Identification Number will be generated by the system and should be placed on this paper copy retained in the district file.

The County Conservation District is the conservation district in which the applicant is submitting this application through.

For the question "Are you the owner of the land on which the BMP will be installed?" simply answer "yes" or "no" in the box. If the answer is no, then the applicant will be required to obtain written permission from the landowner stating that the applicant is authorized to install the BMP, and that the BMP and associated maintenance agreement will be honored. This information may be kept in the conservation district file.

## Location Information

Enter the GPS coordinates (decimal degrees). The GPS coordinates shall be determined by the technical field staff working the application. The GPS coordinates may be easily determined by technical staff in the field, or by using Google Maps or similar websites. It is critical that an accurate GPS coordinate is entered, as scoring will occur based on this information. If there are multiple practices on an application, simply enter the coordinate that corresponds with the most costly practice installed. Coordinates shall be in decimal format to 6 digits after decimal point.

Enter the farm number and tract number that corresponds to practice installation location.

Enter the county in which the practice will be physically installed.

## BMP's Requested

The BMP's requested will be determined by the landowner and technical staff after a review of what is needed and practical to improve any resource concerns. Check all BMP's that will appear on this application. If a conservation district is applying for an Environmental Grant, then check the appropriate box, and the district will be required to complete the third page of the application.

## Additional Considerations

The three (3) questions under the “Additional Considerations” section are required to be scored by regulation. Check the appropriate answer for each.

For the first question, check the box if an application has a current Ag Water Quality Plan **and** one of the other plans listed. Additional points may be available for those that already have this work completed on their operations. If an applicant does not have a current Ag Water Quality Plan, and refuses to produce one, then see the following section on Ineligible Applicants.

Check the box if the applicant is part of an Agricultural District. The identification number of that district is required, and should appear in a drop down box that appears with this question online. Only Ag Districts that have been properly recertified will be eligible for points for this question.

Check the box for the third question if the applicant has received Kentucky State Cost Share funding within the past three years. Indicate funding years in the box provided.

## Ineligible Applicants

Check all that apply.

This section is designed to streamline the process and cull applications that are not eligible before field work is initiated. This policy is reflected in the 2018 Kentucky Soil & Water Quality State Cost Share Program Policy & Supplemental Information Document. If any of these conditions disqualify this application from approval, the district shall not enter the application into the system for ranking.

An Ag Water Quality Plan is mandatory to apply for the Kentucky State Cost Share Program. If the applicant’s Ag Water Quality Plan is more than 3 years old, it simply needs to be updated to be eligible. If the applicant does not have an Ag Water Quality Plan, then one needs to be created for the operation to be eligible for Kentucky State Cost Share. If for any reason the applicant does not have or refuses to develop an Ag Water Quality Plan, then the operation is not eligible for Kentucky State Cost Share and the application shall not be entered into the online system.

## Applicant Agreement

The applicant should read and agree to the terms presented in this Kentucky State Cost Share Contract. The applicant’s signature/date is mandatory on this form.

## Conservation District Approval or Disapproval

This is a step that is mandated by regulation 416 KAR 1:010. The conservation district shall review applications and determine if applications are eligible to be entered into the system, thus submitted to the Commission for ranking.

Please ensure that the signatures on the second page of the application are obtained prior to submittal. This signature page shall be scanned and attached to the online application.

This completes the standard state cost share application. If applying for a Conservation District Environmental Grant, please continue to the third page of the application.

## Conservation District Environmental Grant Application Addendum Page

Enter the Hydrologic Unit Code (HUC) for the location at which the practice will be installed. If the practice will be county-wide, simply enter the most predominant HUC within the county. To find local HUC's, visit <https://eppcgis.ky.gov/watershed/>. On this map, simply zoom to the desired location and click on that location. A pop-up box will appear with HUC's listed. If a project is at a specific location, then the 14 digit HUC is the most specific option. If it is a county-wide application, then a broader scale 6 or 8 digit HUC is sufficient. Office technical staff may also assist with documenting HUC's.

For the question "Does applicant have water quality monitoring data to demonstrate need for this practice?"; this is a yes or no answer. If water quality monitoring data is available to support the need of this practice, please attach to application.

The applicant shall list potential pollutants that this practice will address. If more space is needed, provide in an attachment.

Simply check "yes" or "no" for the corresponding common practices that the application is requesting.

After checking the appropriate boxes, provide a detailed description of the practice and how it will benefit the local community.

If it is a request for unique practices to solve local issues or to comply with Ag Water Quality Plans, then a more detailed explanation is in order. If it is a practice from another program and not currently offered through Kentucky State Cost Share, then attach a copy of the specifications for that practice.

If it is a community educational event, the summary should include targeted audience, material development, time schedules, etc. In addition, one or more of the following educational components should be covered: water pollution/prevention, fallen animal composting, animal waste management, soil erosion, conservation planning, pesticide storage and disposal, nutrient loading/management.

Attach a detailed plan (budget) on how the funds will be utilized within this project.

The following items are ineligible for environmental grant funds: equipment, food, prize money, vegetable seeds, pesticides, and local cost share programs that are already available through state cost share.